

**Minutes of the General Meeting of Cycle Action Auckland Inc.**  
**Held at the Freemans Bay Community Centre, 52 Hepburn St, Auckland**  
**at 6:45pm on Wednesday 25<sup>th</sup> July 2007**

**PRESENT**

Mike Lynch, Graeme Knowles, John Gregory, Isy Kennedy, Martin Roberts, Bruce O'Halloran, Mark Bracey, Anne Gummer (note: Bruce will be away for next 2 months)

New email: Anne Gummer [annegunner@gmail.com](mailto:annegunner@gmail.com)

**APOLOGIES** Phil Browne, Bevan Woodward, Barbara Insull, Adrian C,

1. **Previous Minutes & Matter Arising** >>Previous Minutes Accepted: Jason / John

**Action Items from Last meeting:**

From Feb

- C Bikes on Buses Feas. Study = see AGENDA ITEMS below. [Action: Anne G/BW]  
I CAA Strategy Meeting – Barbs still preparing material. [Action – BI preparing material]  
M Answerphone/fax – Mike can you make it go too? [Action Mike L]  
N CAA e-news - Issues 1 & 2 prepared and emailed out, by Bevan. Forwarded to Manakau vets by Barbs, to ACTA by John G, and NHTC by GK. Bevan to do future issues [Action: Bevan]  
O Eden Park Redevelopment = still 'in progress'. [Action: Mike / Isy / Adrian]

from March

- 10c Greenhithe Bridge – no news to report. [Action GK / Jason / Isy – follow up]  
10d AKHB – no news to report. [Action: GK to contact Ann Hartley]

from April

- 3 Phil Le Roche accident –John G told Phil to forward various stuff to the Police, no response from Police to date. John G. to follow-up. [Action: John]  
7 Bees & Beehives - still in progress [Action: GK]

from May

- 9 Esmonde Rd Interchange GK & RH sent a letter to NSCC, Isy intending to do a site visit & CAA will be invited to attend. [Action GK/RH]  
10 CAA Website **done**. Fixed by Bevan.  
12 Bike Station Feasibility BW has emailed Paul and put him in contact with AKCC.  
14 Crash Study - State Highways no progress. [Action: GK to compile and write letter of thanks]  
16 Lake/Esmonde Rd intersection GK made a number of suggestions, some of which will be adopted, the experimental hook turns are still apparently desired...The issue of Hook turns versus providing

wiring etc to enable cyclists to activate the lights (AKCC are advertising they will be doing this) was debated. Agreed that they do work – if you know what you are doing, ideally if are solo and is layout of intersection allows sufficient space etc etc etc. **[Action: GK & RH to follow-up]**

17 Letterhead / Bus. Cards / Stickers nothing to report **[Action: GK]**

18 New CAA Flyer Anne handed out draft samples of a new membership flyer and membership card. Various suggestions made. **[Action Anne G]**

from June

**2. Strategy Update**

i) Capacity Building Person CAN are still looking for a person to begin 1<sup>st</sup> Sept.

ii) CAA Coordinator From candidates Kirsten Shouler is likely to start...**[Action: BI / Anne]**

iii) Vice Chairperson John G says no problem to create this position.

**[Action: John G to send words to Bevan to email out along with notice of pending AGM]**

3. CAA Bumper Stickers No progress - possible logo or message **[Action BI & Gk]**

**5. Cycling on Footpath**

Further to proposed AGM Resolution (see last month agenda & minutes) **[Action: Bevan to add to website as a draft policy]**

GK intends writing to NSCC to clarify legal basis and liability of the 'shared paths'. **[Action: GK]**

After considerable debate, agreed that people should make suggested changes & email to Bevan & DISCUSS **[Action: ALL]**

**8a. CAA AGM** Date for CAA AGM set as 22<sup>nd</sup> August.

**[Action: BW to confirm speaker, Gordon Walker not available until ~end Nov ]**

**8b. Review CAA Rules** Done by John. OK.

**10. Audit of CAA financial records** Bruce O'Halloran believes that he will be able to find someone to audit our accounts. After discussion we feel it may be necessary to clarify the 'level of auditor' required. **[Action: Bevan to investigate]**

**12 Ellerslie/Onehunga Cycleway Project** Bevan has tried unsuccessfully to meet with Stuart Narsden on this to date.... **[Action: BW & BI to see Stuart Narsden at AKCC]**

**14 Standardisation of Road Markings etc** no progress...?**[Action: Adrian to follow-up with CAN]**

**15 Highbrook Interchange** No response from MCC on this to date. **[Action John Mck]**

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**AGENDA ITEMS**

**2. Resignations- Donna & Marg** These were acknowledged. Thanks for their input and work!

**4. Bikes on Buses Report** Anne presented the draft that she and Bevan have been working on and we viewed a video slip of how they do it in America with cool front racks! Tricia Allen @ ARTA was very keen on the idea but has now gone with no replacement as yet. In P'Nth a trial is underway, but Chch are

still to get their trial started. In Auckland there are only a few routes that appear to be feasible – being those routes where dedicated buses drive them, otherwise you would need racks for every bus...Some changes still to be done before it is submitted to ARTA. It was suggested that the Bus & Coach Assn be approached for their views, rather than them reading about it later on... **[Action: Anne/BW to follow-up]**

6. **caa\_discuss yahoo groups etc** (due to lack of time not discussed)

7. **Financial Position, Expenses/Receipts & Treasurers Report**

#### **Membership**

181 paid up members + 18 members less than 3 months overdue = 199 CAA current members (up 3)

There are 27 others more than 3 months overdue.

**Bank Balance** Kiwibank bank balance: \$7,222 (down \$ 666 from last month)

#### **Invoices to be paid:**

201	\$ 310.00	BW Consulting	refer invoice detail.	<i>Approved by GK / MB</i>
202	\$ 1,086.85	BW Consulting	refer invoice detail.	<i>Ditto</i>
	\$ 755.00	Kirsten Shouler	re NW cycle audit work	Mark / GK
	\$ 45.00	Actrix Internet	re website (May & June)	ditto above

**Note:** There are several unpaid bills, with some invoices missing. GK will chase up and liase with bevan next week to clarify and pay as required. **[Action: GK & BW]**

8. **MAIL - inwards**

Letter from Helen Wenley her son involved in another near miss type accident. **[Action: Dale to follow-up]**

9. **Rangitoto College** Recent local media reports of the extremely low number of children riding to this school. Isy advises that road widening is to be done in the very near future and cycle lanes will be part of that...which should improve things!

10. **Focus Groups** Per Kirsten's email, the dates and times these events were mentioned.

#### **NEXT MEETING: Cycle Action Auckland ANNUAL GENERAL MEETING !!!!**

**Where:** Long Room, Freeman's Bay Community Centre, 52 Hepburn St, Akld

**When:** Start at **6.30pm Wednesday 22<sup>th</sup> Aug'07**

**Pre Meeting Meal:** Food Hall, L2, corner Ponsonby & Pollen @ 5.15pm

Meeting closed at ~9.00 pm. **Signed: Graeme Knowles, Meeting Secretary**