

Minutes of CAA Inc. September Monthly Meeting

Date/Time: Wednesday 26 September 2007, 6:30 - 8:30

Venue: The Long Room, Freeman's Bay Community Centre

Item	Discussion	Action
1.	<p>Attendance and apologies</p> <ul style="list-style-type: none"> ● Present: John Gregory (JG), Ben Adams (BA), Judy Barfoot (JB), Jason McGregor (JMG), Bronwen Jones (BJ), John McKillop (JMK), Dale Johnson (DJ), Graeme Knowles (GK), Isy Kennedy (IK), Mark Bracey (MB) ● Apologies: Barbara Insull (BI), Mike Lynch (ML), Philip Browne (PB), Bevan Woodward (BW) <p>Minutes from July Meeting</p> <ul style="list-style-type: none"> x unavailable to be accepted. 	
2.	<p>Guest Speaker Andrew Stevenson (ARTA)</p> <ul style="list-style-type: none"> x unavailable, will ask to attend in November 	
3.	<p>Strategy Update</p> <ul style="list-style-type: none"> x Barbara unavailable to lead discussion on this. Will defer until November meeting. x Summary of brief discussion held: Barbara suggested (at August AGM) that to cope with the increasing demands for CAA's input as a stakeholder, consultant and advocate for cyclists in Auckland, there is a need to create sub committees within the CAA management structure- 1. Technical, 2. Communication, Marketing Events, 3. Policy and Strategy, 3. Finance and Admin. 	BI
4.	<p>Greenhithe Bridge</p> <ul style="list-style-type: none"> x Graeme reported the overall poor performance by Transit on this project. GK will write a letter to Warwick Mason at Transit to highlight CAA's concerns. Will also ask Warwick M to attend CAA's November meeting. 	GI
5.	<p>Finances (prepared by Philip Browne)</p> <ul style="list-style-type: none"> x Bank balance \$6,212 <p>Membership (prepared by Philip Browne)</p> <ul style="list-style-type: none"> x currently at 198 <p>Admin/Office Expenses</p> <ul style="list-style-type: none"> x As of 5 November 2007, CAA will share the office with the CAN Network Project Officer. JG suggested that CAN should be notified that FAST is also a user of this space. 	MB
6.	<p>Setting the meeting Agenda</p> <ul style="list-style-type: none"> x Bevan has indicated that he wishes to pass the responsibility of creating the monthly meeting agenda to the secretary (MB). It was agreed at the meeting that for future meetings, all CAA members will be asked by the secretary (MB) to provide agenda items and the secretary will compile these items for the monthly meeting. A suggestion was made that the agenda and minutes could be added to the CAA website. 	MB
7.	<p>"Be Safe be Seen" ARTA Road Safety Campaign</p> <ul style="list-style-type: none"> x This issue was discussed due to the high level of interest and 	

	<p>discussion it generated via caa_discuss. All present agreed that CAA needed to develop a process for creating policies and responding in similar situations. An article in Chainlinks (September Issue 3) details how CAN develop policy and could provide insight for CAA.</p>	
8.	<p>Bike Wise Week Saturday 23 February – Sunday 2 March.</p> <ul style="list-style-type: none"> x Bronwen provided details of the events. x Go by bike Day/Breakfast Wed 27 February. x Business Battle Monday 18 February – Sunday 2 March 	
9.	<p>Isy Kennedy</p> <ul style="list-style-type: none"> x Isy thanked all CAA members she had worked with. She is moving to Waikato and this month was her last CAA meeting. 	